

# Race Equality Partnership for Sheffield

## Chair – Role Profile

We are looking for an independent chair of the Race Equality Partnership for Sheffield. This is an exciting opportunity to play a pivotal role in delivering upon the legacy of the Sheffield [Race Equality Commission](#), which provided an independent strategic assessment of the nature, extent, causes and impacts of racism and race inequality within the city.

The Race Equality Partnership for Sheffield will launch in February 2024 and will be an active, collaborative network of people and organisations working towards a shared aim to make Sheffield an anti-racist city, primarily by monitoring the implementation of the Commission’s recommendations. Further details of the proposal can be found [here](#).

The Chair will play a vital role in the success of the Race Equality Partnership and will be accountable for the delivery of its objectives and for maintaining effective engagement with key stakeholders. They will embody the principles of the Partnership - for and led by Sheffield people; real accountability and action; independence, openness, and transparency; working together and challenging each other; communicate, celebrate, and educate.

### Principal responsibilities

- Provide visible and collaborative leadership of the Partnership, working with key partners across the city, including Sheffield City Council, Sheffield NHS, South Yorkshire Police, University of Sheffield, Sheffield Hallam University, the South Yorkshire Mayoral Combined Authority, and the voluntary and community sector.
- Ensure that community voice is at the centre of everything that the Partnership does. This will include overseeing the establishment of the Engagement Networks that will form a core part of its work and ensuring that the Partnership aligns with the aims and evidence base of the Sheffield City Goals.
- Chair quarterly meetings of a Progress and Action Group, which will oversee and review progress towards the Partnership’s Collective Action Plan.
- Lead meetings with an Expert Advisory Council twice per year to discuss progress against the Partnership’s Collective Action Plan, reviewing risks and opportunities, and seeking advice on any challenges that the Partnership is facing.
- Work closely with the Vice Chair, empowering them to make a meaningful contribution to the Partnership and supporting their skills development.
- Supervise the organisation of the Annual Race Equality Convention, working alongside the Expert Advisory Council and Secretariat of the Partnership.
- Lead an Annual Review of Progress for the Partnership, to ensure that its structure and priorities remain fit for purpose.

## Essential and desirable criteria

To lead this work, we are looking for someone with a strong commitment to and knowledge of equality, diversity and inclusion matters and a well-developed understanding of Sheffield and its diverse communities. The Chair will also need the essential skills to:

- Bring people together around a common cause and welcome conflicting views, while making progress.
- Make connections across diverse groups or organisations and communicate, influence, and amplify messages.
- Develop the knowledge and capability of others and maintain productive and respectful relationships with a broad network of contacts.

It would be desirable to have experience as a chair, a trustee, or in a similar role. However, if you are interested in this role, we would encourage you to apply even if you do not meet all the above criteria. We will also be looking to fill other positions within the Partnership, including a Vice Chair, and there will be opportunity during the process to indicate your interest in other roles.

Some groups are particularly under-represented in positions of leadership in the city. We value equality, diversity and inclusion and would particularly welcome applications from Black, Asian, or Minority Ethnic people, from Disabled people and from LGBTQ+ people.

## Time commitment and remuneration

The role requires an estimated commitment of up to two days per month on average and the initial period of appointment will be two years. The Partnership will provide reasonable and evidenced out of pocket expenses. We are willing to discuss alternative arrangements for compensating an employer for taking time out of your day-to-day work to act as Chair of the Partnership.

## Application process and next steps

To apply, please submit a CV (max 2 pages) and a personal statement outlining how you meet the essential and desirable criteria (max 2 pages) to [sheffieldcitypartnership@sheffield.gov.uk](mailto:sheffieldcitypartnership@sheffield.gov.uk) by **23:59 on Wednesday 17 January**.

Applications will be reviewed by an independent panel and invitations to interview will be sent out after the closing date. Interviews with the panel will take place during **w/c Monday 22 January**. You will also be asked to meet with a group of community representatives during the same week, whose feedback will inform decision-making. The launch event for the Partnership will take place on **Monday 5 February** and the Chair will need to attend.

If you have any queries (including availability for the interview dates) or would like to request any reasonable adjustments for the application process, please get in touch.