

**Sheffield City Partnership Board (SCPB)**  
*“working together to build a Sheffield that works for everyone”*

**Notes Minutes of the meeting held on: Friday 11<sup>th</sup> November 2022**  
**The Conference Room, Town Hall, Pinstone Street, Sheffield S1 2HH**

**Present:**

Lord David Blunkett, Chair  
 Ian Atkinson, South Yorkshire Integrated Care Board  
 Nikki Belfield, Head of South Yorkshire Mayor’s Office  
 Neill Birchenall, Director, ASK4 (Vice Chair)  
 Andy Buck, Chair, Voluntary Action Sheffield  
 Michelle Buttery, Chief Executive & Solicitor to the Police & Crime Commissioner  
 Sandi Carman, Assistant Chief Executive, Sheffield Teaching Hospitals NHS FT  
 Oliver Coppard, Mayor of South Yorkshire  
 Roger Cotes, Deputy Director, Department for Education  
 Angela Foulkes, Chief Executive & Principal, Sheffield College  
 Lou Harrison-Walker, Interim Executive Director, Sheffield Chamber (SCCI)  
 Cllr Tom Hunt, Sheffield City Council  
 Cllr Douglas Johnson, Chair of Housing Policy Committee, SCC  
 Kate Josephs, Chief Executive, Sheffield City Council  
 Alexis Krachai, Managing Director of Counter Context, SCCI  
 Martin McKervey, Chair of Sheffield Property Association  
 Debbie Squires, Sheffield Hallam University  
 Abi Thompson, Deaf of Sheffield  
 Sarah Want, Director – Partnership & Regional Engagement, University of Sheffield

**In Attendance:**

Laura White, Strategy & Partnerships Manager  
 Diana Buckley, Director of Economy, Skills & Culture, SCC (Items 5 & 6)  
 Colin Havard, Community Development Coordinator, SCC (Item 6)  
 James Henderson, Director of Policy, Performance & Communications, SCC (Item 6)  
 Professor Chris Booth-Mayblin, Chair, SYCF (Item 7)  
 Michelle Dickinson, Head of Philanthropy, SYCF (Item 7)  
 Catherine Pritchard, Policy & Improvement Officer, SCC  
 Kay Kirk (notes)

	<b>Agenda Item</b>	<b>Action</b>
1.	<p><b>Welcome, Apologies and Declarations of Interest</b></p> <p>There were no declarations of interest.</p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> <li>• Paul Bragger, Group Manager, South Yorkshire Fire &amp; Rescue</li> <li>• Greg Burke, Deputy Vice-Chancellor (Strategy and Operations), Sheffield Hallam University</li> <li>• Sarah Burt, South Yorkshire Integrated Care Board</li> <li>• Maddy Desforges, Chief Executive, NAVCA</li> </ul>	

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	<ul style="list-style-type: none"> <li>• John Edwards, Interim Chief Executive, Department for Education</li> <li>• Cllr Terry Fox, Leader, Sheffield City Council</li> <li>• Chief Superintendent Shelley Hemsley, South Yorkshire Police</li> <li>• Halima Mohamed, African Women's Health Group</li> <li>• Emma Latimer, Executive Place Director for Sheffield, SY ICB</li> <li>• Helen Sims, Chief Executive, Voluntary Action Sheffield</li> <li>• Sharon Thorpe, Service Leader for S.Y. jobcentres and Makerfield Service Centre, DWP</li> </ul>	
2.	<p><b>Minutes and Matters Arising</b> Lord David Blunkett, Chair, Sheffield City Partnership</p> <p>The minutes were agreed as a true record of the meeting. There were no matters arising.</p>	
3.	<p><b>Partnership Updates and Hot Topics</b> Laura White, Strategy &amp; Partnerships Manager</p> <p>An update paper was circulated to Board members in advance of the meeting.</p> <p><b>Information Sharing Partnership Governance Board:</b> We have been asked to sponsor the establishment of a new Partnership Data Governance Group/Board. It will be an independent Board and we are proposing that it be accountable to SCPB. More information will be shared directly with Board members, and where appropriate, members will be asked to suggest a representative/s to join the Group.</p> <p><u>Discussion/Comments</u> We need to join up collection and use of data across South Yorkshire. The University of Sheffield ran a pilot project last year and Sarah Want can provide an update as a foundational piece. The University is currently pulling together a funding bid to scale up the work.</p> <p>Initially the new Board/Group will look at more service specific data. There will be a team from Children's Services supporting the Board, but further conversations are underway about how to expand support with partners.</p> <p>SCCI and Sheffield Digital could also bring data to the conversation.</p>	
4.	<p><b>South Yorkshire Mayoral Combined Authority (SYMCA) Update</b> Oliver Coppard, Mayor of South Yorkshire</p> <p>Mayor Coppard provided an update to the Board: Oliver is 6 months and 1 day into the job. There have been some staff changes at senior level. A review process is underway around the core functions of the MCA, once completed he will be in a position to build on his elected manifesto. They hope to conclude the review this financial year.</p> <p>The Mayor hopes to introduce a brand narrative across South Yorkshire which outlines the vision and challenges we face. The Mayor would be happy to come back to a meeting at a later date to discuss progress.</p> <p>The Mayor is holding a huge number of public meetings at the moment to discuss public transport (in particular buses). The number of bus passengers currently being carried is only 80% of the number pre-pandemic passenger numbers. This gap is</p>	

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	<p>causing issues for the commercial network. Public money is currently being invested and the Mayor will continue to campaign to Government for additional funding. The charging assessment is being accelerated. Supertram is being brought back into public control at the end of its current contract. There are also issues with the trains. The vision is to develop a transport plan heading into the future.</p> <p>The Mayor is now the Chair of the Integrated Care Partnership which will allow him to influence some of the work around health inequalities.</p> <p>Work is ongoing around the cultural and creative industries. The Mayor is keen to expand the innovation corridor right through to Doncaster and to make it a driver for the economy of South Yorkshire.</p> <p>There is a piece of work ongoing around cost of living and food security to bring together data via a South Yorkshire Data Hub.</p> <p><u>Discussion/Comments</u> The MCA needs to be more agile and this is why the review has been initiated.</p> <p>Transport investment in large part is due to Government. We are working with Government to draw more money if possible. We are formalising an assessment process which will help understanding. The current system is not sustainable. We can do franchising in lots of different ways. SCC members of the Board confirmed their full support for any approaches to Government.</p> <p>We hope to combine resources more effectively around health inequalities (currently working with Harvard, supported by Bloomberg – this will provide extra resources and support – early years and the first 1,000 days will be the focus of this particular project).</p> <p>The business representatives on the Board thanked the Mayor for the way he has engaged with the business community in the city.</p> <p>A Civil Service Hub Plan/Strategy is being developed and Roger Cotes is happy to make a presentation to the Board at a future meeting. A shared ambition statement is to be published early next year.</p> <p><u>Agreed</u> Roger Cotes to meet with the Mayor and Kate Josephs to discuss the Civil Service Hub Plan.</p>	<p><b>RC/KJ</b></p>
<p><b>5.</b></p>	<p><b>City Goals</b> Angela Foulkes, Chief Executive and Principal, The Sheffield College and Diana Buckley, Director of Economy, Skills &amp; Culture, Sheffield City Council</p> <p>Agreeing City Goals will bring us a common sense of purpose and help us achieve the city’s potential. It will allow for better collaboration when facing the city’s challenges together. Coproduction and engagement with communities is a substantial part of this work to inform a coherent long-term plan for the city. The City Goals will be the key strategic framework for other city plans.</p> <p>The Goals are being built on the economic evidence base (which was completed in September 2022) and the collaborative conversations being undertaken via the Community Voice and Insight project (delivered by the voluntary sector).</p>	

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	<p>A Task and Finish Group was established in June and we are in the final stages of procurement of a partner to support this work. The period leading up to Christmas will focus on internal communications.</p> <p>The Task and Finish Group is asking SCPB:</p> <ul style="list-style-type: none"> <li>• Before Christmas - to advise on wider stakeholders to involve, to communicate why City Goals are important within your organisations and to identify other initiatives and events that City Goals can link to.</li> <li>• From January – to attend engagement and co-design workshops, contribute expertise and knowledge to the development of the Goals and to link City Goals to future plans and strategies.</li> </ul> <p><u>Discussion/Comments</u> We need to be prepared to have some tough conversations to move from organisational priorities to city priorities.</p> <p>Both universities are in a good position to properly integrate the Goals into their governance. Could we try and help and support a bid into Sheffield and South Yorkshire from the ESRC Local Policy Innovation Partnership?</p> <p>In terms of SCC and other institutions, how do we hard wire this into the committee work plan and help embed in structures?</p> <p>We need to keep focus and momentum high. After Christmas we will need Board Member contributions and reach.</p> <p><b><u>Agreed</u></b> To provide a further update after Christmas.</p>	<b>AF</b>
<b>6.</b>	<p><b>Using the Shared Prosperity Fund to help with the Cost of Living Crisis</b> Colin Havard, Community Development Coordinator, Sheffield City Council, James Henderson, Director of Policy, Performance &amp; Communications, SCC and Diana Buckley, Director of Economy, Skills &amp; Culture, Sheffield City Council</p> <p>This proposal is just one part of the Shared Prosperity Fund. Government's primary goal of the SPF is to build pride in place and increase life chances across the UK.</p> <p>SYMCA has agreed for SCC to be the accountable body for the Places and Communities element of SPF. A draft proposal is ready to go to SYMCA with the hope of gaining agreement in Dec 2022 so that the 2022/23 funding can be drawn down and spent in Jan-March 2023. This would mean that SYCF fund would be open for organisations to bid into in Jan-March 2023.</p> <p>We are aiming to support the supporters (sustaining the VCF organisations that are the first point of entry to people, build on the Welcome Places approach, reduce demand on short term/emergency support and create longer term impact (maximising leverage and focus on transformation). This would build on the cost of living response that SCPB has discussed in the past.</p> <p>We are proposing to:</p> <ul style="list-style-type: none"> <li>• Add funds to the SYCF's Sheffield Cost of Living fund to increase the spread of its impact.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Supporting the additional costs of keeping community hubs open throughout the winter.</li> <li>• Invest in volunteer support to build skills in communities.</li> <li>• Create a centralised resource to support organisations experiencing barriers to accessing funding to develop their organisational strategy and focussed funding strategies and write bids on behalf of organisations who don't have the capacity/skills to increase the resilience of those organisations.</li> <li>• Create cost of living link workers and community development workers in the Local Area Committee localities.</li> </ul> <p>We expect to address inequalities and sustain the voluntary sector, ensure the network of Welcome Places being developed is able to support people through the cost of living crisis and in the longer term this will build the social infrastructure in neighbourhoods and make it more resilient.</p>	
7.	<p><b>South Yorkshire Community Foundation</b>  Professor Chris Booth-Mayblin, Chair, SYCF and Michelle Dickinson, Head of Philanthropy, SYCF</p> <p>SYCF is the largest grant giving charity in South Yorkshire and has been operating for 36 years. They gave £1.7m last year to 283 community groups. They support community groups and give funding advice. Focus is on hardship and disadvantage and the desire to support the work of public services.</p> <p>They get money from individuals and business donations (philanthropists) to give a living legacy. There is currently £14m in endowed funds to invest and income is given to communities twice per year via volunteer panels. SYCF also distributes grant programmes on behalf of others.</p> <p>SYCF dealt with floods and Covid and is now faced with the cost of living crisis as state and public agencies can't do everything.</p> <p>AESSEAL Plc is one of SYCF's biggest donators. SYCF was approached by SCC a few months ago and they decided to set up a fund. They have received 32 group applications totalling £150k in a two week window but the fund only has £26k to give away. A lot of groups are worried about their own bills and services. This fund has now been rolled out across South Yorkshire to try and encourage people to put a donation into the fund. It opened 2 weeks ago and has £22k in so far. There are different ways to give.</p> <p>SYCF is hoping to have a grants programme (not heavily focussed on food supplies) and is looking forward to working with VAS.</p> <p><u>Discussion/Comments</u>  The Winter Fund is also opened to contributions from the £400 cost of living rebate. SCCI got a flyer out to its members to advise that they can donate this and asking them to get that message out. Also to encourage community groups to apply to the fund.</p> <p>We need to be mindful that food banks could run out of money by January. The other emergency around food banks is that surplus food donations have dried up nationally whilst demand has continued to rise dramatically. We are working on strategies to buy in food for food banks via the Food Access Plan – the City Council has identified £200k investment into the food network across the city. Pieces of work are ongoing led by</p>	

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	<p>Jess Wilson (Public Health). The S2 food network was supporting 19 other food banks during Covid.</p> <p>James Henderson advised that he would get up to date information regarding the school meals position in Sheffield and send a briefing note to Board members.</p> <p>Sheffield College is working through its free college meals position now and will update at a future meeting. The College food bank could link in with the network. College campuses could be used as public spaces as a welcome point.</p> <p>The Mayor will ask his team to look at a bi-local campaign to support businesses.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>• A briefing note to be sent to Board members on the current school meals position in Sheffield.</li> <li>• Angela Foulkes to link with Colin Havard about Sheffield college providing welcome points.</li> </ul>	<p><b>JH</b></p> <p><b>AF</b></p>
<p><b>8.</b></p>	<p><b>Local Skills Improvement Plan Update</b> Alexis Krachai, MD Counter Context, SCCI</p> <p>The Board congratulated Lou Harrison-Walker on being appointed full time Chief Executive Officer at Sheffield Chamber of Commerce and Industry. The Chair invited both Lou and Alexis to remain on the Board.</p> <p>Funding has been confirmed to continue the development of a Local Skills Improvement Plan on behalf of the region. With an aim of improving the area's productivity, this project will ensure that skills providers can better meet the needs of employers and that residents are equipped with sought after skills that enable them to prosper in the workplace.</p> <p>The Department of Education is funding a total of 38 LSIPs that will give employers more input into their local skills systems. Earlier this year South Yorkshire served as one of just eight LSIP trailblazers and used the learning from this experience to produce an innovative People &amp; Skills Manifesto.</p> <p>South Yorkshire is now capitalising upon this success as it has been chosen by DfE as one of the areas that will be delivering a full LSIP (which will be focussing over the next 6 months on how to develop digital skills). All of the newly announced LSIPs will be submitted to the Secretary of State by May 2023.</p> <p><u>Discussion/Comments</u> Adult skills need beefing up. Would like to see a better alignment of the economy and skills but do we understand what our economy needs to build that provision?</p> <p>The South Yorkshire Skills Accelerator Board provides strategic, senior governance and leadership. They have one project board for both the LSIP and the SDF to ensure alignment between the two projects, maintaining focus on shared goals for the region. Membership is made up of providers and employers.</p>	
<p><b>9.</b></p>	<p><b>Any Other Business</b></p> <p>There was no other business.</p>	

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	<p><b>Date and time of next meeting</b></p> <p>Friday 13<sup>th</sup> January 2023, 10.30 am – 12.30 pm: The Conference Room, Town Hall, Pinstone Street, Sheffield S1 2HH</p> <p>Please send any apologies for this meeting by contacting Kay Kirk via email <a href="mailto:kay.kirk@sheffield.gov.uk">kay.kirk@sheffield.gov.uk</a></p>	