

Sheffield City Partnership Board (SCPB)
“working together to build a Sheffield that works for everyone”

Notes Minutes of the meeting held on: Friday 13th January 2023
The Conference Room, Town Hall, Pinstone Street, Sheffield S1 2HH

Present:

Neill Birchenall, Director, ASK4 (Chair)
 Andy Buck, Chair, Voluntary Action Sheffield
 Greg Burke, Deputy Vice-Chancellor (Strategy and Operations), Sheffield Hallam University
 Sandi Carman, Assistant Chief Executive, Sheffield Teaching Hospitals NHS FT
 Maddy Desforges, Chief Executive, NAVCA
 Angela Foulkes, Chief Executive & Principal, Sheffield College
 Kate Josephs, Chief Executive, Sheffield City Council
 Supt Benn Kemp, South Yorkshire Police
 Emma Latimer, Executive Place Director for Sheffield, SY ICB
 Martin McKervey, Chair of Sheffield Property Association
 Cllr Shaffaq Mohammed, Leader of the Liberal Democrats Group, Sheffield City Council
 Abi Thompson, Deaf of Sheffield
 Sarah Want, Director – Partnership & Regional Engagement, University of Sheffield

In Attendance:

Laura White, Strategy & Partnerships Manager
 Adam Leach, Programme Director NCIA, Sheffield Hallam University (Item 4)
 Ryan Wileman, Salvation Army & Sheffield Poverty Truth and Charlotte Killeya, Sheffield Poverty Truth (Item 5)
 Dan Chedgzoy, Senior Performance and Intelligence Analyst, SCC and James Henderson, Director of Policy, Performance and Communications, SCC (Item 6)
 Catherine Pritchard, Policy & Improvement Officer, SCC
 Kay Kirk (notes)

	Agenda Item	Action
1.	<p>Welcome, Apologies and Declarations of Interest</p> <p>There were no declarations of interest.</p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Lord David Blunkett, Chair • Nikki Belfield, Head of South Yorkshire Mayor’s Office • Paul Bragger, Group Manager, South Yorkshire Fire & Rescue • Michelle Buttery, Chief Executive & Solicitor to the Police & Crime Commissioner • Roger Cotes, Deputy Director, Department for Education • Cllr Terry Fox, Leader, Sheffield City Council • Lou Harrison-Walker, Executive Director, Sheffield Chamber (SCCI) • Chief Superintendent Shelley Hemsley, South Yorkshire Police • Cllr Douglas Johnson, Chair of Housing Policy Committee, SCC • Helen Sims, Chief Executive, Voluntary Action Sheffield 	

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	<ul style="list-style-type: none"> Sharon Thorpe, Service Leader for S.Y. jobcentres and Makerfield Service Centre, DWP 	
2.	<p>Minutes and Matters Arising Neill Birchenall, Chair</p> <p>The minutes were agreed as a true record of the meeting. There were no matters arising.</p> <p>Dr Sarah Want is leaving the University of Sheffield and today is her last Board meeting. Members thanked Sarah for her work with the Board, and for the city, and wished her all the very best for the future.</p> <p>Members welcomed Cllr Shaffaq Mohammed, Leader of the Liberal Democrats Group, to the Board.</p> <p>A civic celebration of the life of Cllr Anne-Marie Murphy has been organised following her sad passing. Cllr Murphy was a friend to many around the table and made a huge contribution to the city. Martin will share details of the event with Board members by e-mail via Kay.</p>	MM/KK
3.	<p>Partnership Updates and Hot Topics Laura White, Strategy & Partnerships Manager</p> <p>An update paper was circulated to Board members in advance of the meeting.</p> <p>Representation and Board Membership: Laura welcomed James Martin from Disability Sheffield who is observing the Board meeting today as part of the Board establishing stronger relationships with equality partners and looking at how we can work together in the medium to long term to be more inclusive.</p> <p>Discussions are taking place about reviewing the Board's Terms of Reference and this will provide an opportunity to have a more inclusive approach to membership. As agreed in September we also need to consider our response to the findings of the Race Equality Commission in terms of membership. The Representation Steering Group is looking at creating a job description to encourage more inclusive membership. This approach will be underpinned by better diversity monitoring processes including monitoring forms for both members and presenters attending the meetings.</p> <p><u>Discussion/Comments</u> Members asked the working group to also consider the tenure of Board members as sometimes it is good to change membership. The ToR needs to be clear about the form, function and purpose of the Board.</p> <p><u>Agreed</u></p> <ul style="list-style-type: none"> The Board Representation Steering Group to report back at the March meeting. Catherine to send copies of the monitoring forms to Board members as soon as possible. Laura to recirculate the actions agreed at the September and November meetings around Board membership. 	NB/LW/ CP CP LW

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	<p>City Goals Update: two meetings have taken place with the external partner/consultants who will be providing strategic support for this project. Engagement will run from February into April. Stakeholder mapping has been done this week, but the challenge is how to identify the right places to go and people to hear. If Board members have any suggestions of where to capture conversations, please let Laura know, however timescales are tight. There will be a sharp focus on shared expectations and the task and finish group is working hard to keep focus on the kind of goals we want to set (aspirational). Alexis Krachai has agreed to lead the Communications Sub-Group.</p> <p>The City Strategy Community Voice and Insight Commission, now ‘Collaborative Conversations’ is up and running and its work is running alongside the City Goals work, and we will ensure that work is aligned.</p> <p><u>Discussion/Comments</u> It is critical that elected members and young people, including the Youth Cabinet are also engaged.</p> <p><u>Agreed</u></p> <ul style="list-style-type: none"> • That an update be sent to SCC’s Strategy and Resources Committee as soon as possible. 	LW
4.	<p>Introducing the National Civic Impact Accelerator Adam Leach, Programme Director, National Civic Impact Accelerator and Greg Burke, Director of Place and Civic Engagement, Sheffield Hallam University</p> <p>In 2020 Sheffield Hallam University was chosen to be the host of the Civic University Network, funded by the UPP Foundation. The Civic University Network supports universities across the UK to develop and embed civic aspirations at an institutional level. They work with Government and strategic partners to ensure that a university’s geographic role and responsibility is used more effectively as an agent to drive positive societal change. The programme of work includes webinars delivering practical support, virtual case study showcases and in-depth analysis of opportunities, and barriers, to maximising civic impact.</p> <p>The potential of higher education institutions to transform and contribute to the place agenda is under-realised and constrained by lack of good evidence, joined up structures for connectivity, lack of consistent and available measurement and challenges of strategy and capacity in how the sector operates.</p> <p>The NCIA will connect evidence and evidence, strategic and operational capacity and systematic measurement to accelerate civic intervention and impact within and across places. It will provide guidance, tools and support to help universities to work in partnership with place to deepen the impact of their civic ambitions.</p> <p>The NCIA will:</p> <ul style="list-style-type: none"> • Feed case studies of best practice from the region into the NCIA’s synthesis functions. • Provide opportunities to experiment with new civic innovations. • Raise Sheffield/South Yorkshire’s profile as a centre of place-based innovation. 	

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	<p><u>Discussion/Comments</u> The Board congratulated Greg and Adam on being awarded the funding for the programme.</p> <p>ICS will be a partner to bring expertise to engage communities. The team will think about how this national work could align and innovate around the City Goals work and bring resource to the table. Laura has met with ICS about the City Goals work, also the Poverty Trust Commission work is very relevant to this.</p> <p>Sheffield Hallam takes a big chunk of students from the community and it's important to get them involved. The 'what does it mean to be a civic student' work can be used to understand and embed.</p> <p>The programme reports back in 3 years and will feedback into the network. Anyone can join the network as it completely open, with free access to newsletters etc. Greg will also feed back to the Board. There will be lots of learning which will be published. Workstreams 2 & 3 will be disseminated (it should also be shared with partner organisations) in a 'what works' guide format and will be accessible to anyone.</p> <p><u>Agreed</u></p> <ul style="list-style-type: none"> Laura White will share the information and learning from the Ted Howard Launch Event of the Inclusive & Sustainable Economy Framework, held in October 2018, with Greg and Adam. 	LW
5.	<p>Poverty Truth Commission Ryan Wileman, Salvation Army and Charlotte Killeya, Sheffield Poverty Truth</p> <p>A Poverty Truth Commission brings together two groups of people – those with real life experience of poverty and people from civic and business sectors who make decisions that impact upon people's lives within a city or town. It builds relationships and is transformative for those involved (as evidenced by examples from across the country). The Board can become involved by welcoming a commission to the city, to help with funding and for members to become commissioners.</p> <p><u>Discussion/Comments</u> Most anchor institutions are already doing something, and it would be prudent to join efforts. Emma Latimer shared information on the Community Health Inclusion Programme Fund.</p> <p>The Sheffield Poverty Truth Commission has already raised £50k (the total cost of running a commission is around £100k). Ryan and Charlotte are looking for little pots of money from many contributors.</p> <p>The Commission needs a host organisation and discussions are taking place with Manor & Castle Development Trust.</p> <p>The process takes around 3 years in total with the commission itself taking around 18 months. It then takes around 6 months to look at legacy.</p> <p><u>Agreed</u></p> <ul style="list-style-type: none"> Sarah Want to share details of a scheme running at Nottingham Trent University. 	SW

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	<ul style="list-style-type: none"> • Martin McKervey to meet with Ryan and Charlotte to discuss finance and how the business community can contribute to the commission. 	MM
6.	<p>Update on the Census Information for Sheffield Dan Chedgzoy, Senior Performance and Intelligence Analyst and James Henderson, Director of Policy, Performance & Communications, Sheffield City Council</p> <p>Dan presented the initial results of the 2021 Census to the Board. It was noted that Covid-19 restrictions still applied on Census Day (21st March 2021).</p> <p>Sheffield's population has seen an increase of 0.7% from 2011 to 556,521. However, compared with the mid-year estimate of 589,214, this showed a decrease of 5.6%. Compared with the 2020 mid-year estimates, Census 2021 data shows fewer young adults, with other age groups broadly similar. From early 2023 all Census 2021 data releases will be published with statistical commentary.</p> <p>The presentation also included information on demography & migration, armed forces veterans, ethnicity, religion, language, labour market and travel to work, housing, gender identity & sexual orientation and education.</p> <p>Topic summaries will be added to the Sheffield City Council website in the near future, but data can be explored at Sheffield Local Insight and ONS Census Maps: https://sheffield.communityinsight.org/ https://www.ons.gov.uk/census/maps</p> <p><u>Discussion/Comments</u> We have seen a decline in shared student accommodation in Crookes and Walkley with a move to purpose-built accommodation in the city centre.</p> <p>With 80% of properties in the city relying on gas for their central heating it spells out the challenges with the move to net zero.</p> <p>ONS modelling around student areas: we need to send a question back to ONS to ask if students were back and living in the city at the time of the Census.</p> <p>The 2022 mid-year estimate doesn't show an increase.</p> <p>In terms of occupancy of purpose-built accommodation over the pandemic – ASK4 can see activity and who was using the internet/devices in sites.</p> <p><u>Agreed</u></p> <ul style="list-style-type: none"> • Neill Birchenall to share ASK4's data on the number of devices connected in shared student accommodation sites during the pandemic. 	NB
7.	<p>Any Other Business</p> <p>There was no other business.</p>	
	<p>Date and time of next meeting</p> <p>Friday 10th March 2023, 10.30 am – 12.30 pm: The Hilton Room, The Cathedral Church of St Peter and St Paul, Church Street, Sheffield S1 1HA</p>	

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	Please send any apologies for this meeting to sheffieldcitypartnership@sheffield.gov.uk	