

Sheffield City Partnership Board (SCPB)
“working together to build a Sheffield that works for everyone”

Minutes of the meeting held on: Friday 15th November 2019
The Sanctuary, 37-39 Chapel Walk, Sheffield S1 2PD

Present:

Lord David Blunkett, Chair
 Neill Birchenall, Managing Director, Birchenall Howden (Vice Chair)
 Andy Buck, Chair, Voluntary Action Sheffield
 Sandi Carman, Assistant Chief Executive, Sheffield Teaching Hospitals NHS FT
 Maddy Desforges, Chief Executive, Voluntary Action Sheffield
 Nicki Doherty, Director of Delivery – Care Out of Hospital, Sheffield CCG
 Paul Houghton, Partner, Grant Thornton
 Debbie Mathews, Chief Executive, Manor and Castle Development Trust
 John Mothersole, Chief Executive, Sheffield City Council

In Attendance:

Laura White, Strategy & Partnerships Manager
 Catherine Prichard, Policy & Improvement Officer, SCC
 Dr Amy Barnes, Lecturer in Public Health, University of Sheffield
 Laura Hayfield, Sheffield Employability Programme Manager, SCC (Item 3)
 Cllr Terry Fox, Deputy Leader of Sheffield City Council (Item 4)
 Cllr Sioned-Mair Richards, Sheffield City Council
 Cllr Jim Steinke, Sheffield City Council
 Laurie Brennan, Head of Policy & Partnerships, Sheffield City Council (Item 4)
 Tom Martin, Director, The Sanctuary
 Paul Harvey, Volunteer Centre Manager, Voluntary Action Sheffield
 Mark Seston, Performance & Partnership Manager, Sheffield City Council
 Jassim, Volunteer at The Sanctuary
 Mike Fitter, Chair of Cohesion Advisory Group
 Ibtisam Alfarah, RASM Review Team
 Huda Ahmed, Manager - Core Provision, Sheffield City Council
 Nigel Slack, Active Citizen
 Colin Havard, Community Development Coordinator, Sheffield City Council
 Kay Kirk (minutes)

	Agenda Item	Action
1.	Welcome, Apologies and Declarations of Interest Apologies were received from: <ul style="list-style-type: none"> • Chief Superintendent Stuart Barton, South Yorkshire Police • Peter Bradley, Dean of Sheffield • Michelle Buttery, Chief Executive & Solicitor to the Police & Crime Commissioner • James Courtney, Chief Fire Officer, SYF&R • Angela Foulkes, Principal & Chief Executive, The Sheffield College • Jacqui Robinson, Director of Communications, Sheffield Hallam University 	

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	<ul style="list-style-type: none"> • Dr Sarah Want, Director – Partnerships & Regional Engagement, University of Sheffield • Richard Wright, Executive Director, Sheffield Chamber of Commerce & Industries • Alex Johnson, Assistant Chief Fire Officer, South Yorkshire Fire & Rescue 	
2.	<p>Minutes and Matters Arising</p> <p>Lord Blunkett thanked Tom and The Sanctuary for hosting this meeting of the Sheffield City Partnership Board.</p> <p>The Chair and Board members expressed their appreciation to retiring colleague John Mothersole for his contribution to The Board over the years and presented him with a leaving gift.</p> <p>The minutes of the October 2019 meeting were agreed as a true record of the meeting. Matters arising were picked up under Item 3 of the agenda.</p>	
3.	<p>Partnership Update & Hot Topics Laura White, Partnership Manager</p> <p>Laura gave a verbal update to the Board:</p> <ul style="list-style-type: none"> • Laura will be speaking at the Inclusive Growth in Cities: Global Lessons for Local Action Conference at the University of Manchester on Tuesday 19th November. • SIPHER officially launched on Wednesday 13th November at the Royal Society in Edinburgh. Dan Spicer from the Partnerships Team along with Greg Fell, Director of Public Health, attended. • The Poverty, Social Exclusion and Fairness Partnership held a workshop in September. Cat Arnold, Policy & Improvement Officer, is working on a new governance paper for them. Meetings are currently being scheduled for the next year. <p>Sandi Carman gave a verbal update on Progressive Procurement:</p> <ul style="list-style-type: none"> • A workshop with the Living Wage Foundation was held in September. • It is estimated that paying the living wage would boost the Sheffield economy by £22million. • There are different options to explore as a city as a whole (eg Living Wage City/Zone). • Sandi and Laura will put together a briefing paper and circulate to Board members. • Sandi agreed to organise a seminar (show and tell) to highlight the approaches taken by Sheffield Teaching Hospitals towards a low carbon/zero carbon environment. <p>Employment & Skills Strategy:</p> <ul style="list-style-type: none"> • Laura White has joined Laura Hayfield's Skills Strategy Steering Group. • Also working on the Strategy is Dan Clark, Business Change Manager at Sheffield City Council. • This will be a collaborative approach to an employment and skills strategy for the city. • Stakeholder Groups, partners, employers and individuals will be invited to 	<p>SC/LW</p> <p>SC</p>

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	<p>participate via meetings which are being scheduled.</p> <ul style="list-style-type: none"> • Desk based research is currently underway. • A draft of the strategy should be available late January/mid-February. • It is likely that a progress report will be put on the agenda for the January meeting. <p>OECD has been commissioned by Core Cities UK to undertake a major review of UK city productivity. Laurie Brennan is linking into this work.</p>	<p>LW</p>
<p>4.</p>	<p>Sheffield City Council Governance Review & the Big City Conversation</p> <p>Cllr Terry Fox, Deputy Leader of Sheffield City Council, Cllr Sioned-Mair Richards and Laurie Brennan, Head of Policy & Partnerships, Sheffield City Council</p> <p>Conversations are taking place about the way decisions are made in Sheffield. A major campaign has been launched (The Big City Conversation) with its own campaign site https://www.sheffield.gov.uk/bigcityconversation. Cllr Fox and Cllr Dore spoke to Supertram passengers and Councillors and Officers spent four days talking to shoppers at The Moor Market (433 people) gathering their thoughts. Some key issues were transport/buses, homelessness/rough sleeping, anti-social behaviour, housing repairs as well as positive comments about the city's regeneration.</p> <p>An independent event was hosted by Nigel Slack on Wednesday 30th October in the Town Hall. An on-line survey is running via the campaign site and so far has 900+ responses.</p> <p>Full Council asked Deputy Leader Cllr Fox to work with the Overview and Scrutiny Management Committee (OSMC) to review the Council's governance and to report back within six months. A call for evidence is now live and will be open until 17th November 2019. Evidence hearings will take place and visits to other councils are scheduled to look at other governance models. A full report will go back to full Council in January setting out key decision-making principles and learning from elsewhere to inform the Council's governance framework proposal. The outcome from January Council will inform the committee system and leader/cabinet proposals required for the referendum vote on 7th May 2020.</p> <p>There are some restrictions due to the general election but there is a schedule of activity in every part of the city after 12th December. Every councillor will also be having conversations in their wards.</p> <p><u>Discussion/Questions/Comments</u></p> <p>Other useful evidence gathering took place at the Cohesion Conference and the State of Sheffield event – this could be fed into the conversation.</p> <p>There will be 3 to 4 days of intensive select committee model evidence giving. From that OSMC will be having sessions to distil evidence and come up with proposals. By 18th December they should have some ideas to take to Cabinet and Full Council. All are welcome to attend the sessions but it was noted that Maddy Desforges has been called to give evidence. Timescales are incredibly tight.</p> <p>Nationally the make-up of councils is varied but predominantly they are the leader/cabinet model. Sheffield would be the only core city to run a committee</p>	

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	<p>system if that was the result of the referendum.</p> <p>Agreed</p> <ul style="list-style-type: none"> • That members share the consultation link with colleagues within their organisations. • To return to this item at the January meeting. 	<p>All</p> <p>LW</p>
<p>5.</p>	<p>Overview of the work and progress of The Sanctuary Tom Martin, Director, The Sanctuary</p> <p>There is no immediate migration crisis at the moment but there are many issues and some communities are in constant crisis due to legislation (EU citizens with insecure status for example).</p> <p>The Sanctuary sees between 50 & 70 people per day. Last week saw 1,200 people accessing drop in sessions. There has been a 50% increase in the numbers meeting with the partner organisations who have office space upstairs in the building (British Red Cross, Citizens Advice and South Yorkshire Refugee Law & Justice).</p> <p>The Sanctuary works in partnership with SPRING (Sheffield Project for Refugee Integration and Growth). SPRING is a collaboration of six organisations helping refugees to settle into the local community. They offer help when refugees get 'leave to remain' and need support in getting housing, benefits, immigration advice, opening a bank account etc. Once these needs have been address they help refugees integrate fully by support in learning English, training and finding a job. The project has funded 7 jobs and has nearly reached its 2 year target within 10 months.</p> <p>Jassim told his story. Jassim is a volunteer at The Sanctuary. He was an asylum seeker from Iran and moved to Sheffield in April this year. He came originally as a client seeking advice and Assist provided him with shelter. After spending time with other clients he became a volunteer in June.</p> <p>City of Sanctuary is a movement to build a culture of welcome and hospitality for refugees and asylum-seekers. They do this via the hospitality of The Sanctuary, raising awareness and developing policy however there are some challenges eg law services are highly over-subscribed.</p> <p><u>Questions/Comments:</u> Movement needs to come from communities but data sharing doesn't work to support that. How can we access information and not let data protection get in the way? The narrative around immigration is not keeping up in terms of service delivery.</p> <p>The CCG hears from GP practices where they find it difficult to support refugees and asylum seekers. It's about making links between the primary care professionals and ways of working.</p> <p>So much work is dependent on grant funding.</p> <p>There is a risk of lack of coordination if we do not have the leadership for change we want to see. What do we want City of Sanctuary to mean? What will make</p>	

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	Sheffield better and different to other places?	
6.	<p>Cohesion in Sheffield Mike Fitter, Chair of Cohesion Advisory Group and Ibtisam Alfarah, RASM Review Team</p> <p>Cohesion Sheffield has set up a review team to look at needs, services and facilities for people in Sheffield seeking refuge, those granted leave to remain and migrants whose status may be vulnerable as a consequence of Brexit. A stakeholder meeting took place last Friday and there are already actions coming from it. Two more focus groups are meeting next week to get views on access to services in Sheffield. It was noted that women have specific challenges around health, societal pressure and mental health. The key challenges are to recognise lived experience and leadership.</p> <p>The Sanctuary is a specialist resource in the city centre. Neighbourhood services are extremely important and need to develop.</p> <p>Cohesion Sheffield has received a £110k grant from the Paul Hamlyn Foundation over 2 years (including £30k for evaluation).</p> <p>Their 3 key principles are:</p> <ul style="list-style-type: none"> • Cohesion is not undermined by diversity but by deprivation and inequality • The cohesion lens – it's about all of us and the way we do things • Collaboration is at the heart of our work <p>The tenth anniversary of the Fairness Commission is coming up and it would be useful to highlight the successes.</p> <p><u>Questions/Comments:</u> The big agenda for neighbourhood working is tailoring services to population need and engaging directly with communities. Language is a key barrier. Primary Care practices could work with The Sanctuary as a partner to advertise and promote to the Roma Community. Support work through Darnall Wellbeing is taking place at the moment.</p> <p>There is demand for ESOL classes for parents via primary schools which mainly women take up.</p> <p><u>Agreed</u> To return to this item again for further updates.</p>	LW
7.	<p>Any Other Business</p> <p>Dr Amy Barnes will return to the January meeting for an agenda item on our engagement work.</p> <p>Nifty Fox Creative has been commissioned to provide posters, images and advertising materials. Laura will set up a session in January to scope and decide on the aesthetics/content. Please let Laura know if you are interested in joining this session. The Performance and Intelligence Team is working on statistics. Between January and March we will re-engage with group facilitators from the State of Sheffield event for feedback. Final products will be exhibited at our next State of Sheffield events (likely June 2020 supported by a publication), around the</p>	All

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	<p>city centre, in community spaces and via our website.</p> <p>We plan to communicate progress with the delegates who attended our events this year. We have already signposted them to the city conversation work.</p> <p>The University of Sheffield has pledged resources to help with the engagement work (2 staff members and £6k). They will produce an independent best practice guide and lesson learned document.</p> <p>Laura will provide a further report to Board members in January.</p>	LW
	<p>Date and time of next meeting</p> <p>Friday 17th January, 10.30 am – 1.00 pm, The Conference Room, Town Hall, Pinstone Street, Sheffield S1 2HH</p> <p>Please send any apologies for this meeting by contacting Kay Kirk on 0114 273 5822 or email kay.kirk@sheffield.gov.uk</p>	